

## **Town of Pines Meeting**

### **May 5, 2021**

The regular meeting of the Town of Pines, Town Council, was called to order at 6:30 PM. This meeting was held virtually via ZOOM. Until further notice the Town Meetings will be held virtually. The next meeting will be Wednesday, June 2, 2021 at 6:30 P.M. This will be held virtually.

James led us in the Pledge of Allegiance. In attendance were James Prast, Vicki Kuzio, Philip Orlando, and Shelby Mashburn. Janice Lowe joined approximately 10 Minutes in.

### **MINUTES**

The Minutes from the April 7, 2021 meeting were reviewed with no corrections. A motion to accept the minutes was made by Vicki, seconded by James. Carried 2-0.

### **CLERK TREASURER**

3 Letters were received for the Board of Zoning Appeals meeting for May 6, 2021. A copy of each letter was submitted to Phil to share with the BZA. A copy of all submitted letters will be filed in the Clerk Treasurers office as well.

Shelby will be getting a debit card for the Town of Pines from Porter Bank as previously discussed and voted on by Council. She needs the April 7, 2021 signed minutes for this.

Shelby will be attending virtual AIM Budget Class and AIM Clerk Treasurer's School at the end of May. Council needs to start thinking about our budget planning meetings as these will be held shortly after.

Shelby gives a reminder that all Town Employees need to be using the correct email addresses for record keeping purposes. If anyone is having issues still, let her know and she will assist in fixing any issues.

### **FIRE DEPARTMENT**

Rob is out. Kent does not have official numbers but believed they are at about 109 calls so far this year. There was one recent large fire in the township and many medical assists.

### **STREET DEPARTMENT**

The flyers for large pickup in May have been sent out.

The compost site has been inspected for 2021 and approved. The current registration will expire on November 1, 2022.

The replacement street signs have been received. Rob and Kent have replaced a number of signs already. They will continue to work through the town replacing necessary signage.

Leaf pickup will continue in about 60 days at this time. Updates will be given as they are available.

The Case tractor is on its last leg. Rob has repaired it once again but is finding it difficult to find any parts. The tractor is from the 80's and the parts were only manufactured for 2 years in the late 80's. This will need to be the next equipment to be replaced.

Vicki welcomes Kent to the Street Department team. He will be assisting Rob.

Janice announced that the Town of Pines has been awarded \$41,280 for the most recent CCMG grant applied for, the town will have to add in their portion which is approximately \$13,000. This is to cover the mill and fill for Central Ave from 2<sup>nd</sup> to 12 and Poplar from Pine to 12, as well as the crack and seal for Henry Street to Main Street, Idaho from Johns to 12, Illinois St from Johns to 12, and Adendale. With the approval of council, they will prepare the papers to be sent out to state to bid. This is advised to be sent as 2 separate contracts to fit the towns needs. They also will be updating the Pazer rating the streets this year as it has come time for them to be due. This is a flat rate of \$3500.

James asks for a motion to accept the crack and seal contract. Janice makes a motion, Vicki seconds the motion. Janice votes yes, Vicki votes yes, James votes yes. Carried 3-0.

James asks for a motion to accept the repaving of the named streets. Janice makes a motion, Vicki Seconds the motion. Janice votes yes, Vicki Votes yes, James votes yes. Carried 3-0.

James asks for a motion to accept the update to Pazer Ratings. Janice makes a motion, Vicki seconds the motion. Janice votes yes, Vicki votes yes, James votes yes. Carried 3-0.

Last year the Town of Pines accepted the contract for Abonmache contract in 2020. For 2021 this contract requires \$8000 for planning and construction admin services for CCMG for 2021. Janice makes a motion to accept this contract for the 2021 CCMG, Vicki Seconds. Janice votes yes, Vicki Votes yes, James votes yes. Carried 3-0.

Vicki requests getting a new slide for the Pines Park for safety of children. The budget is set higher this year \$20,000. Vicki will investigate more updates as well. Janice asks if it's possible to look into more security for the park as well to make visitors feel safer.

## **BUILDING AND ZONING**

Andy Trazina at 664 Railroad Ave had a permit for a Shed.

Morgan Thomas at 4445 W Dunes had a permit for a new Fence.

Irene Bennet at 1589 Maine Ave installed a new metal roof.

There were a few complaints for 1509 County Line Road about the state their yard. Phil tried to speak to them, and they did not want to talk to him. He has sent out a letter now to them regarding the violations.

3900 W Dunes, the Newmann Property. There is still a potential buyer, things are till moving along but just slowly.

Phil reminds that the BZA meeting is May 6, 2021 at 6:30 PM. Masks are required and there is a limit of 20 Occupants to the building. If there is a large amount of people James asks that people switch out and allow everyone to speak.

Janice asks about the progress with the Patinas on Main. They are still refusing to answer Phil, he has sent them 3 letters now. Supplies appear to be spilling onto town property. Phil is now speaking with the lawyer about what the next steps are.

### **OLD BUSINESS**

No Old Business

### **NEW BUSINESS**

Shelby asks about a replacement person to clean at the hall. It is suggested to raise the cost to \$100 per hall cleaning from \$50 by Vicki. Vicki also has someone in mind to clean. She will direct her to Jan and Shelby for an interview before starting. Shelby mentions that the park is rented the 16<sup>th</sup> and 22<sup>nd</sup> and the bathrooms will need cleaned. If the new girl is not available yet, Shelby will clean them.

Shelby also brings up the issue she has been having with change for park rentals. People often bring cash even when asked not to and do not have change. Shelby requests a petty cash of \$50 to keep as change for rentals. Janice makes a motion to approve a \$50 petty cash fund for park rentals, Vicki Seconds. Janice votes yes, Vicki Votes yes, James votes yes. Carried 3-0.

### **PUBLIC COMMENT**

No Public Comments Made

### **CLAIMS**

Janice makes a motion to pay the claims, Vicki seconds the motion. Janice votes yes, Vicki Votes yes, James votes yes. Carried 3-0.

*As there was no further business, the meeting was adjourned at 7:05 P.M*

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James Prast, President

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Shelby Mashburn, Clerk Treasurer