

## **Town of Pines Meeting**

### **May 4, 2022**

The regular meeting of the Town of Pines, Town Council, was called to order at 6:30 PM. This meeting was a regular Council Meeting held at the Town Hall. The next meeting will be Wednesday, June 1, 2022, at 6:30 P.M.

James led us in the Pledge of Allegiance. In attendance were James Prast, Vicki Kuzio, Phillip Orlando, and Shelby Mashburn.

### **MINUTES**

The Minutes from the April 6, 2022, meeting was reviewed. A motion to accept the minutes was made to approve the minutes by Vicki; Vicki voted to accept; James voted to accept. Carried 2-0.

### **CLERK TREASURER**

Shelby brings up the CCMG as previously discussed with Matt. She has gotten a reply stating that there was an issue with the closure of the 2020 CCMG causing the application to be rejected. If we would like we can include the roads from this plan to the July CCMG that we can apply for.

James suggests to Council, Vicki, to go ahead and to include the continuation from 20 back to the railroad tracks with the chip and seal. Matt states that the next call opens in July so he can come back in the June meeting with the information about the costs for the jobs. Vicki agrees with this suggestion. Matt Kieser presents a contract for this work with Abormache. Vicki makes a motion to accept the contract for \$4500 for grant assistance and \$2500 for asset management plan submission with the CCMG project coming up in July. Vicki votes yes. James votes yes. Carried 2-0.

Shelby asks if anybody has heard from INDOT regarding highway 12 and setbacks. She has called multiple times and reached out via email with no avail. Phil said he will find out more about the setbacks and take it from there.

Shelby presents a proposal for the Municode book. She asks for Council to follow along to review the proposal and choices for book design. Refer to contract on file for all choices on color, print, pages, size, and other specifics. It will take 10 to 12 months once the contract is agreed to, to complete the code book updates. After reviewing all choices and making selections the total comes to approximately \$9645. Vicki makes a motion to accept this proposal for Municode, James seconds. Vicki votes yes, James votes yes. Carried 2-0.

Shelby has a request for the street department/Rob to look at the swings at Pines Park needing to be fixed. There are a few rentals already for the season.

## **FIRE DEPARTMENT**

Rob asks what information Phyllis was requesting from the Fire Department. She is looking for information as to how many accidents were on 520/20. Rob states they would have to go through each report for the year individually. Kent states that might be something that he could do. Shelby tells him if he does to let her know and she can pass the information to Phyllis.

Rob says there is a younger guy joining the team. If he passes his testing, he will make the 20<sup>th</sup> member.

## **STREET DEPARTMENT**

Rob states that he needs to find out what Council wants to do with the old GMC Dump Truck that they were previously discussing selling. Rob states there are people interested in it, and that have asked him about it. James states that we will find out what needs to be done to sell the truck, Shelby suggests speaking to Jan regarding this due to her banking knowledge.

Rob asks about the building as discussed for the Fire Department use and bathroom use at Pines Park. James asks Rob to draw up a suggestion and we can take it from there as to what needs to be done to find out further information. Phil states he is working with an architect currently for the ADA compliance needs. Shelby makes mention of replacing the doors and putting more secure locks on the Garage bathrooms as well when this is done. Phil states there are many things being taken into consideration to better both bathrooms and to make everything ADA compliant. Phil is waiting for a bid to have all 3 jobs completed at once.

Rob mentions that there is a problem with the sidewalk/parking area by the handicap is sinking as well. Phil states he will look at this issue.

Rob states he plans to get the bench put by the Basketball Court at Pines Park in the next week.

Rob asks about looking for a chipper. Vicki states she has some pricing and that she would like some assistance on finding the appropriate equipment. Phil is looking into a used chipper pricing. Vicki has also requested a bid from an outside company.

Vicki mentions that she has been in contact with Smalls Garden Center regarding the alleys on Ash, Ardendale, and by the Pines Bank. They are scheduled to come the week of May 16<sup>th</sup> if weather permits.

Vicki is still looking for more information about what the Town needs for the generator for emergency use. Shelby suggests checking with Lowes as they have a guide to buying a generator.

Vicki asks about the stop sign on Liberty. Rob states that he has fixed the street sign, but he will check about the stop sign.

## **BUILDING AND ZONING**

There was a permit for a remodel at 3360 W Dunes Highway for the old Dark Star. He is remodeling the apartments and the building downstairs.

Andy Trazina received a permit for a green house at 664 Railroad Ave.

Michiana Mechanical got a permit for a new AC Unit 4390 W Dunes Highway.

Phil has been working with an architect on the bathroom in the Town Hall and the outdoor restrooms. Each as separate bids.

He is still working on the information for the Highway setbacks as requested by INDOT for parking on Highway 12.

James requests that Phil moves forward with the survey on Pinney Street. Vicki agrees that this needs to be done as soon as possible. An official survey is requested to be done on both Pinney and Maine to resolve any question about where property lines lie.

### **OLD BUSINESS**

James was contacted by Castle with the cell tower on Florida. This is regarding a new addition to the current tower to allow another service provider to access this. This is the same change that has been discussed over the last 6 months. Nothing is changing, and the tower will not take up any more land.

James has spoken to the resident on Railroad Ave about the chip and seal going into our bids for Spring, due to issues with the CCMG that was already filed not being accepted.

Shelby asks if anyone has spoken to Phyllis about the Bird Sanctuary. James states no he has not discussed this topic with her. He would like to speak to her regarding this, and to speak to the historian who has reached out as well.

### **NEW BUSINESS**

A resident asks when the Railroad Ave will be done. James states that he will reach out to Matt to contact the County who will be handling the situation to get the process laid out in a timeline.

Rob mentions that the Town needs to have the fire extinguishers recertified.

### **PUBLIC COMMENT**

No Public Comment.

### **CLAIMS**

Vicki makes a motion to pay the April 2022 Claims. Vicki makes a motion, James seconds. Vicki votes yes, James votes yes. Carried 2-0.

*As there was no further business, the meeting was adjourned at 7:10 P.M*

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James Prast, President

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Shelby Mashburn, Clerk Treasurer