

## **Town of Pines Meeting**

### **July 6, 2022**

The regular meeting of the Town of Pines, Town Council, was called to order at 6:30 PM. This meeting was a regular Council Meeting held at the Town Hall. The next meeting will be Wednesday, August 3, 2022, at 6:30 P.M.

James led us in the Pledge of Allegiance. In attendance were James Prast, Janice Lowe, Vicki Kuzio, and Shelby Mashburn.

### **MINUTES**

Shelby presents both May and June Meeting Minutes as she was out will at June meeting.

The Minutes from the May 4, 2022, meeting was reviewed. A motion to accept the minutes was made to approve the minutes by Janice, seconded by Vicki; Janice Voted to accept; Vicki voted to accept; James voted to accept. Carried 3-0.

The Minutes from the June 1, 2022, meeting was reviewed. A motion to accept the minutes was made to approve the minutes by Janice, seconded by Vicki; Janice Voted to accept; Vicki voted to accept; James voted to accept. Carried 3-0.

### **CLERK TREASURER**

Shelby has spoken to a Chris Jensen with the Department of Waterworks regarding where water is currently supplied in the Town and which residents do not yet have city water. She needs to review these with our list of Town residents and see where all of the information lies to be able to move forward with the possibility of extending city water to the rest of the Town of Pines Residents.

Ordinance for easements. Shelby has emailed Shawn. He was out of town at the time of the original email, and has not sent anything further yet.

Shelby brings up that it is time for Budget planning for 2023. Her annual budget review is with Wayne Hudson on July 29<sup>th</sup> at 8 am. We need to hold the 2023 Budget Workshop with Council before this date. The workshop is decided to be tentatively on July 11<sup>th</sup> at 6:00 PM. Council members need to check their schedules to confirm this after todays meeting.

Shelby brings up the email and reply request for Art Garcia. He requests a reply within 10 days. Shelby has given each member of council a copy. She offers to print on letterhead if they would like but they need to write the letter, and she can put this to letterhead or send the letter head to them.

Shelby brings up the selling of the Truck and needing more information on how to do so properly. She will reach out to find out its value in scrap to see if selling or scrapping would be the way Council would like to go.

### **FIRE DEPARTMENT**

The Fire Department had 2 EMS calls, a Semi fire, multiple open burns, public service calls, and assistance calls as well.

Tammy presents the bill for the gear the Town agreed to donate to the Fire Department in 2021. The bill is \$635.95 more than what originally estimated and approved by Council. Janice makes a motion to approve the \$635.95 additional funds to cover the donation to the Fire Department voted on in 2021. Vicki seconds that motion. Janice votes yes, Vicki votes yes, James votes yes. Carried 3-0.

James asks about future needs of more equipment. Janice reminds Council that last year there was a significant raise for this year in the Fire Department monthly fees to account for their equipment needs, so the Town is no longer being asked for these large sum donations to assist.

### **STREET DEPARTMENT**

Rob presents an order estimate for parts for the leaf vac. Shelby asks about various numbers on the form. Rob is not sure. Shelby will contact Vern Vernon with the company to get a more exact answer and estimate to present to Council. Council wants to go ahead and approve to order the parts with verification of what we need, not to exceed the original estimate of \$6400. Janice makes a motion to move forward with the order under the listed guidelines, Vicki seconds. Janice votes yes, James votes yes, Vicki votes yes. Carried 3-0.

The 3 alleyways have been filled and leveled. Smalls did a great job, and their crew were very helpful to homeowners near the alleyways. Great work with many compliments from residents.

Janice asks about weed control before mulching the parks. Rob states he will treat right before putting the mulch down to cover the treated areas thoroughly with the new mulch and cover any chemicals used.

Vicki has contacted Johns Tree Service to clean up large debris that is out after the recent storms. Due to it not being a normal cleanup and cost of mailings. It has been decided to share the clean up online to the Website and Facebook. We can include this on our next mailing for Fall Cleanup if it is decided to use Johns again. This is a special cleanup as a courtesy it is not the normal Semiannual cleanup for the Town.

### **BUILDING AND ZONING**

Phil is out of town. Shelby presents on his behalf via an email he has sent with information for Council.

Permit for resurfacing asphalt driveway for Pines Bank at 4136 West Dunes Highway

Permit for Michiana mechanical for a HVAC unit at 4401 West Highway 20

Permit for RL Roofing for a new asphalt shingle roof at 1548 Central Ave

Received a price from Soil Solutions for a commercial septic soil test for \$1,200 to see if the property at the Pines Park will be able to have a septic for the fire station.

Spoke with IDOT about the standing water issue on Highway 12 and Pine Street they have one of their Engineers looking into it.

Have had multiple complaints about debris along Ardendale from the Patino's property at 1706 Main Ave. We are waiting for the survey to be completed before proceeding with the legal removal of debris

Have also had complaints about 4262 Pine Street property of Dave Newman about all the yard waste piled on the side of the street he had stated that he had talked to Rob about removal of that debris.

Janice makes a motion to approve the soil testing on Pines Park for septic, Vicki Seconds. Janice votes yes, Vicki Votes yes, and James votes yes. Carried 3-0.

### **OLD BUSINESS**

Janice asks if there is going to be a meeting with the expectations for the potential building at the Pines Park. It is decided to continue with the soil testing and survey to ensure that it is even a possibility before setting up a plan or planning committee, if either do not pass, it is not even an option.

Council is still waiting on the County regarding Railroad Ave. It is still in the works.

Phil was also going to speak to the South Shore regarding the ditch they dug that was having drainage issues, but he is out today, and Council is waiting for this report still.

Shelby requests Tammy sends her the information on posting vehicles for sale as a municipality. She will also be contacting scrapers to find out the cost of scrapping vs selling for council to decide.

### **NEW BUSINESS**

No New Business.

### **PUBLIC COMMENT**

No public Comment

### **CLAIMS**

Janice makes a motion to pay the June 2022 Claims, Vicki Seconds. Vicki votes yes, Janice votes yes. James votes yes. Carried 3-0.

*As there was no further business, the meeting was adjourned at 7:10 P.M*

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James Prast, President

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Shelby Mashburn, Clerk Treasurer